

Half Moon Trustee

Half Moon



HALFMOON.ORG.UK
Recruitment Pack



About us

Half Moon is a local organisation with a national remit. Working from our base in Limehouse, East London, we give young people from birth to 18 (25 for young people with physical, sensory and/or cognitive disabilities) an opportunity to experience the best in young people's theatre, both as a participant and as an audience member.

Our activity includes a season of professional plays for young and family audiences, including teenagers, national touring productions and an extensive creative learning programme, including eight youth theatres.

Half Moon's expertise is in supporting artists and young people at every stage of their creative development, providing a gateway to engagement, offering pathways for progression and experimentation and then disseminating outcomes within the wider cultural sector, through performances, touring productions, open dialogue and continuing professional development.

Half Moon is a National Portfolio Organisation of Arts Council England and receives regular funding from the London Borough of Tower Hamlets, as well as many other supporters.

Half Moon's digital archive is available at stagesofhalfmoon.org.uk

For further information about our work please visit halfmoon.org.uk

halfmoontheatre.org.uk

 [halfmoon_theatre](https://www.instagram.com/halfmoon_theatre)

 [halfmoontheatre](https://www.facebook.com/halfmoontheatre)

Registered Charity 1010192
Registered Company 02479179



Half Moon Trustee

About the role

At Half Moon, we are seeking new Trustees with diverse skills to contribute to our on-going journey of delivering the best professional theatre and participatory activity for schools, community and youth services in London and across the UK.

We are particularly interested in applications from individuals who bring:

- **finance, HR, safeguarding or legal experience that connect with the running of a not-for-profit charity, including those with trusteeship experience;**
- **lived experiences reflecting the communities we serve, including those who are alumni or users of our many offers;**
- **work-based or voluntary experiences within cultural organisations or funding/charitable giving bodies;**
- **those with no prior trustee experience, including those under 30.**

Our charity is governed by its Memorandum and Articles of Association and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Trustees are the charity's critical friends, working with the joint CEOs to scrutinise and review the ways of working, plans and strategic operations of the company.

The Board collectively ensures that the company complies with charity law, company law and any other relevant legislation, ensuring its resources are effectively used to deliver its objectives for the public benefit of the communities and artists served.

No prior knowledge of charity law is required and full training in the role of a Trustee will be provided, if required.

To find out more about the current Trustees, please visit:
halfmoon.org.uk/who-we-are/meet-the-team/#trustees



Key information

Time Commitment

- Four board meetings per year, held quarterly in-person at Half Moon (hybrid option available). These are usually on a Thursday evening from 6.30pm–8.30pm.
- In addition, there is an annual Board retreat with the senior management team. This tends to be on a Saturday from 10am–4pm.
- We are looking for an initial commitment of three years as we bring in terms for Trustees to serve for an initial three years, with the option to extend for a further three years.
- In preparation, prior to each formal meeting, we expect it to take at least one hour to read the Board papers.
- Trustees may join sub-committees or act as the Trustee lead on some areas of the company's work (i.e. safeguarding, finance, executive recruitment, personnel/staff wellbeing, etc.).
- Trustees are expected to experience the work across the professional and participatory programmes, as well as sometimes attend community and youth forum meetings and volunteer at community fun days.

Representation

Diversity and inclusion lies at the heart of the organisation. We actively seek Trustees who reflect the communities and voices we serve through lived experiences.

Like with the work we make with and for young people, families and wider stakeholders, we welcome those who recognise that there are not always correct answers or solutions when talking about or addressing prejudice, social injustices, equality and social inclusion.

But instead, like any good story, the aim is to allow those who encounter our programmes, to join up their own dots, think creatively and ask questions, so they can discover their own answers to complex issues at any age through encountering high-quality theatre experiences.

How to **apply**

We aim to make the application process as simple as possible. If you would like to have an informal conversation before applying, please email Ben Jones, Chair of Trustees: chair@halfmoon.org.uk

We are asking applicants to send us an email explaining their interest in the position (please do not be put off by this, this is simply to build our understanding of why you'd like to join our Board and your experience).

Feel free to attach a CV or links to social media sites like LinkedIn that lay out your experiences in a more formal way.

If you would prefer, we are very happy to receive applications in formats and styles that suit your needs (i.e. an audio file, visual file or in a writing style that suits).

This should be sent, in confidence to:
Bradley Travis, Artistic Director/Joint CEO bradley@halfmoon.org.uk

We will acknowledge receipt of your application and, should we consider it appropriate, we will contact you to arrange an informal conversation with a Trustee. This will provide an opportunity for both parties to discuss the role before a more formal meeting with the Chair, Artistic Director/Joint CEO, and Executive Director/Joint CEO, where we can explore your skills and experience in greater detail.

If both parties feel it is appropriate, potential Trustees may be invited as an observer to a Board meeting before formally joining as a Trustee at the AGM in September 2026.

All applicants will be contacted with the outcome of their application.

Please note that it is unlikely that all those who apply will be asked to meet with Trustees.

Deadline 10am, Monday 8 June 2026

